

**MINUTES OF THE MEETING OF THE
BLOOMINGDALE PUBLIC LIBRARY BOARD OF TRUSTEES
JANUARY 12, 2022**

I. CALL TO ORDER

The meeting was called to order by President Hoyle at 7:01 p.m.

II. ROLL CALL

Upon roll call, the following Trustees were present in person: Trustee Lauren Dixon, Ken Johnson, Ben Hoyle and Dave Strutzel. Absent: Trustee Sharon Schade and Natalie Valenti.

Also Present: Director Timothy Jarzemsky and Christine Sporleder, Circ/Tech Department Head.

III. PUBLIC DISCUSSIONS

IV. APPROVAL OF AGENDA

The January Board Meeting Agenda was reviewed. Trustee Johnson moved, and Trustee Strutzel seconded **the motion**, that the agenda of the January 12, 2022 Regular Library Board meeting be approved as amended. The motion carried by voice vote.

V. APPROVAL OF MINUTES

The minutes of the December Board meeting were reviewed. Trustee Strutzel moved, and Trustee Johnson seconded **the motion**, that the minutes of the December 12, 2021 Regular Library Board meeting be approved as amended. The motion carried by voice vote.

VI. TREASURER'S REPORT

The Board reviewed the Treasurer's Report. Trustee Hoyle moved and Trustee Dixon seconded **the motion**, that the Board approve the payment of bills for the month of January, 2022, in the amount of \$67,534.45 and the transfer of approximately \$280,000.00 for bills and salaries. It was requested that additional information be added to attachment B. The motion carried by roll call vote: AYES: Trustees Johnson, Hoyle, Strutzel, Dixon. Absent: Trustee Schade and Valenti.

VII. REPORTS

LIBRARIAN

Director Jarzemsky reported on events that took place at the library during the month of December. Each department reports were reviewed. A brief discussion on personal/staff updates happened.

MONTHLY STATISTICS

Attachment D shows the activities for the month of December. Total circulation for the

VII. REPORTS (Continued)

month of December was 18,180. This includes 1,090 items checked out by patrons from other libraries.

STANDING COMMITTEES

PERSONNEL – Director Jarzemsky will contact Trustees Hoyle and Dixon about setting up a personal meeting, looking to have the meeting soon.

POLICY – No report.

FINANCE – No report.

BUILDING AND GROUNDS – Renovation of Youth Lab and Adult Quiet Study Room will be starting soon, Director Jarzemsky will update the Board on progress.

LIAISON REPORTS

SWAN/RAILS – Attachment E is the SWAN Administrators' & Directors' quarterly meeting packet.

VILLAGE – No report.

FRIENDS OF THE LIBRARY – No report.

BIG – The upcoming January BIG meeting was cancelled. The next meeting is scheduled for April but subject to change.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

CIRC/TECH PRESENTATION

Each Department Head will report at an upcoming Board meeting. The schedule was previously distributed at the July Board meeting. The goal of the presentation is to give the Board a firsthand look at each department. Director Jarzemsky introduced Christine Sporleder, Circulation and Technical Services Department Head. Christine presented information about the Circ/Tech Services department including Circ/Tech Services staff. She answered questions from the Board and they thanked Christine for her report.

Removal from Roll: Christine Sporleder left meeting at 7:36 p.m.

TRUSTEE VACANT APPLICANT REVIEW

This was skipped on the agenda, moved to a later date.

IX. NEW BUSINESS (Continued)

INVESTMENT OF PUBLIC FUNDS REPORT FOR OCT-DEC

As required by State Statute; a quarterly report is to be provided to the Library Board. Director Jarzemsky explained the condition of the library's investments and how the library meets the stated State policy guidelines.

IMRF FINAL RATE FOR YEAR 2022

Attachment I is the final IMRF rate for 2022. The 2022 IMRF rate is 11.62%. The 2021 rate was 13.40%. The rate went down by 1.78%.

STUDENT LIBRARY CARD APPLICATION

Some Bloomingdale based students many have limited opportunities to visit the library with their parents to obtain a library card. Christine Sporleder, Circ/Tech Department Head, and Kandy Jones, School Liaison, worked together to find a creative way to reach these student with an application they may pick-up in school. BPL will start this as a pilot project with one District 15 based school. Assuming it works well, next school year we will unveil this for more school that serve Bloomingdale students.

ILA LEGISLATIVE MEET-UP; JANUARY 24TH AT 10 AM ON ZOOM

Director Jarzemsky invited the Board to sign up for the ILA Legislative Zoom meeting on 1/24/22.

X. ANNOUNCEMENT

Valentine for Vets Article- BPL was featured in the Daily Herald for our Valentines for Vets program.

Annual Board Planning Meeting Date- Saturday, 1/29/22 at 9 am in Rooms AB- Director Jarzemsky reminded the Board about the upcoming annual planning meeting. A reminder email will be sent.

XI. Executive Session

Semi-Annual review of Closed Session Minutes-

An Executive Session was called pursuant to the Open Meetings Act, Section 2 (c) (1) to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body; and Section 2 (c) (21) to discuss minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Act.

XI. Executive Session (Continued)

At 7:47 p.m. Trustee Dixon moved, and Trustee Strutzel seconded **the motion** to enter into Closed Session pursuant to the Open Meetings Act, Section 2 (c) (1) to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body; and Section 2 (c) (21) to discuss minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Act. The motion carried by roll call vote. AYES: Trustees Johnson, Hoyle, Strutzel, Dixon. Absent: Trustee Schade and Valenti.

Appointment of Trustee-

This was skipped on the agenda, moved to a later date.

XII. Approval of items reviewed in Executive Session

XI. Adjournment

Trustee Johnson moved and Trustee Strutzel seconded **the motion** to adjourn the January 12, 2022 Library Board meeting at 7:53 p.m. The motion carried by voice vote.

Respectfully submitted,

Minutes approved by:

Secretary

President

Date: _____

Minutes recorded by Jamie Schingoethe